

UNIVERSIDAD OF PUERTO RICO AT BAYAMÓN
BUSINESS ADMINISTRATION DEPARTMENT
SLO Since May 2014

SLO	COMPETENCIES
1. Problem solving and decision making	
<p>The student will:</p> <ul style="list-style-type: none"> • Solve problems related to business and make decisions applying analytical methods based on quantitative and qualitative techniques. 	<ul style="list-style-type: none"> • Identify relevant information and appropriately pose a problem, question or situation. • Apply the required method or procedure (quantitative or qualitative) to solve a problem. • Evaluate and reflect upon the validity of the results to make decisions. • Demonstrate creativity when producing useful and original responses to problems within various contexts (Ex. Business, personal, educational). • Handle and use technologies (computers, among others) to solve qualitative or quantitative problems related to business.
2. Information and Research Skills	
<p>The student will apply information skills (recognize the need for information and locate, evaluate and use it) and research methods to detect, analyze and solve business-related problems.</p>	<ul style="list-style-type: none"> • Clearly define the topic or problem to be investigated. • Develop a variety of strategies for searching for information. • Search for information in a variety of specialized and pertinent sources to expand or limit a topic. • Identify and select the most appropriate research technique(s) to prepare an investigation. • Locate and access information through the use of technology and techniques to obtain primary sources. • Use information in an ethical and legal manner. • Evaluate the information of various sources taking into consideration given criteria. • Compare the information from diverse sources and identify their common features and unique characteristics. • Examine information using evaluation criteria and make judgments on what should be maintained or discarded. • Organize information in a definite structure. • Utilize design & presentation principles. • Present quotations and bibliographic references in APA style.
3. Business ethics	
<p>The student will integrate and apply ethical principles in his/her academic development in different situations related to decision making.</p>	<ul style="list-style-type: none"> • Demonstrate ethical behavior in the use and handling of technology when developing and presenting academic work. • Develop critical thinking and analytical capacities in diverse situations related to ethical principles and social responsibility in business.
4. Interpersonal relationship	
<p>The student will apply interpersonal relationship skills; such as, leadership, communication, teamwork, diversity and conflict resolutions.</p>	<ul style="list-style-type: none"> • Develop and apply leadership and teamwork skills through participation in practical exercises. • Develop the capacity to resolve conflicts in work teams.

5. Effective communication	
The student will develop and apply communication skills in both languages (Spanish & English) in a business environment.	<ul style="list-style-type: none"> • Communicate orally in English and Spanish with a variety of public and with different purposes. • Communicate through writing (letters, memos, and other documents) in: <ul style="list-style-type: none"> ○ Spanish ○ English • Create documents using the most widely used programs in business. • Use the Internet as a means of communication with different audiences.
6. Entrepreneurship	
The student will Identify and evaluate opportunities presented in self-management.	<ul style="list-style-type: none"> • Recognize the capacities of enterprising individuals. • Identify the criteria used to evaluate businesses • Generate business ideas.
7. Conceptual and theoretical knowledge in business	
The student will apply the skills, knowledge and abilities in functional areas and in areas in accord with business administration.	<ul style="list-style-type: none"> • Apply knowledge in accounting, finance, marketing, management, statistics, economics, ethics, business law, information systems and globalization.